



**BONTERRA HOMEOWNERS ASSOCIATION, INC.
BOARD MEETING MINUTES
MARCH 6TH, 2017**

Call to Order and proof of quorum – 7:05 PM

In Attendance: Julie Battaglia, Angela Davis, Patrick Rumery and Jason Stevens.

Notice of the meeting: Confirmation that notice was posted 48 hours prior to the meeting.

Minutes: Motion made by Patrick to approve the previous meeting minutes, seconded by Julie, all in favor.

Old Business:

- **Entrance Landscaping:** The board discussed the entrance landscaping. Chris will provide Angela with plats of the entrance to the community. Angela will work with Jason to develop a proposal for the entrance landscaping. This topic is tabled until the next meeting.
- **Landscape Contract:** The board discussed the current contract for the landscaping. After discussion, motion made by Jason to terminate the contract with Greenpoint and hire E.M.E Property Services, seconded by Patrick, all in favor.
- **Monument Paint:** The board discussed the proposals for painting the monument signs. After discussion, the board tabled this topic to allow additional time to gather more proposals for this project. Jason will reach out to vendors to inquire about submitting proposals.

New Business

- **Violation Review and Discussion:** The board reviewed the open violations in the Association. Motion made by Patrick to start mediation with 206 Bon Vie per the Association's attorney's recommendation, seconded by Julie, all in favor.
- **Pressure Washing Proposals:** The board discussed proposals received to pressure wash the sidewalks, wall, fencing and curbing at the entrance to the community. After discussion, motion made by Patrick to approve the proposal submitted by Riptide, seconded by Julie, all in favor.
- **Gate Data:** The board discussed the gate data that was received. The board requests the last 3 months of data to be submitted in .csv format. Chris will partner with the gate vendor to inquire about providing this information to the board. The board discussed changing the gate codes as well. Three codes will be created: A homeowner code, a homeowner vendor code (only active from 6am-6pm each day, and an Association vendor code. The board will publish the new homeowner code and homeowner vendor code to the residents when it is setup in the system.
- **Association Website:** This topic was tabled until a future meeting to allow the more pertinent items to be discussed by the board.
- **Spring Garage Sale:** The Association will have a community garage sale on Saturday April 8, 2017 from 7:00am – 1:00pm.
- **Next Board Meeting:** The next board meeting is scheduled for April 3, 2017 at 7:00pm.

Motion to Adjourn: There being no further business before the board, the board unanimously approved at 8:31PM to adjourn.

Minutes respectfully submitted by Chris Haines, LCAM

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